



East Tisted Parish Council

Agenda for the Parish Council Meeting to be held on Thursday, 10 December 2015 at 7.30pm in East Tisted Village Hall, Gosport Road GU34 3QW

Summoned to attend: David Bowtell (Chairman)
Mary Jane Carter (Councillor)
Emma Dillnutt (Clerk)
Helen Evison (Councillor)
Kevin MacEntaggart (Councillor)
Sir James Scott (Councillor)

By Invitation: Jess Hornsby (Hampshire Constabulary)
Larry Johnson (Neighbourhood Watch)
Mark Kemp-Gee (County Councillor)
Basil Lansdale (East Tisted Community Website)
Charles Louisson (District Councillor)

Members of the public are welcome to attend and may ask the Council questions, make a statement or present a petition. **Anyone who so wishes is requested to give advance notice to the Clerk, if specific answers are required, so that appropriate papers are available.**

The period of time designated for public participation shall not exceed 15 minutes with each member of the public speaking once only and for a maximum of 2 minutes. Any question asked shall not require a response or debate unless that item is already on the agenda.

1. Apologies and welcome.

Members to RECEIVE apologies and the Chairman to welcome those present.

2. Public Forum

- a. Members of the public who wish to speak will now be asked to do so.
- b. Updates, if available, will now be RECEIVED from:
 - East Tisted Superfast Broadband Campaign (update on page 3 below).
 - Jess Hornsby (Hampshire Constabulary)
 - Larry Johnson (Neighbourhood Watch) (report to follow)
 - with further information on the legality of the speed signage on Station Road.
 - Mark Kemp-Gee (County Councillor)
 - Basil Lansdale (East Tisted Community Website)
 - Charles Louisson (District Councillor)

The Chairman will now close the meeting for public participation.

3. Minutes of the previous meeting and matters arising.

Members to RECEIVE the amended minutes of the Parish Council's meeting held on 10 September 2015 and to AGREE for the Chairman to sign them as a correct record.

Matters arising are as follows:

- 2.b. The verge and pavement on the A32 has now been cleared thanks to Rotherfield tenants and Hampshire County Council.
- 5.d. Response from the SDNPA regarding East Tisted's settlement boundary (page 4 below).



East Tisted Parish Council

4. Declaration of interests.

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, Councillors may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room or chamber when the meeting discusses and votes on the matter.

5. Official Notices & Responses (attached by email and pages 5-8 below)

- a. A32 FAG – Members to RECEIVE the minutes of an Officer's meeting held on 20 October for information.
- b. Members to RATIFY the response sent to the HCC East Hampshire Transport Study.
- c. Members to CONSIDER writing to Civil Aviation Authority in support of EHDC's call for a re-run of the public consultation on the proposed expansion to TAG Farnborough's.
- d. Electoral Review of Hampshire – Draft Recommendations. Members to CONSIDER a collective response to the public consultation.
- e. The Clerk to REPORT the installation of an additional grit bin on Monkey Lane with thanks to Hampshire County Council.

6. Planning

- a. SDNP/15/05432/SCREEN
Request for Screening Opinion - South East Water (SEW) is proposing to construct 70m of water main along Hill Farm Road, (grid ref: 467927,130539 to 468088, 130433). The new main will be a 180mm diameter water main in parallel to the existing 150mm diameter main. Additional plan received titled Proposed working area Site of Water Main Replacement, Hill Farm Road, Monkwood, Alresford. Closed 10 November 2015 – no comment made.

7. Responsible Financial Officer (pages 10 to 12 below)

- a. The RFO to REPORT BDO's Notice of Conclusion of Audit with no issues arising.
- b. Quarterly Financial Statement: Members to RECEIVE and APPROVE.
- c. Members to REVIEW the budget and formally AGREE the 2016/17 precept request.
- d. Members to REVIEW the content of the 2016 through to 2018 Ground Maintenance Specification and AGREE for it to go to tender.
- e. Members to CONSIDER a grant request from East Tisted with Colemore Parochial Church Council for fund to maintain the churchyard (£300 donated in Oct 2014).

8. Meetings to be held in 2016.

Members to RECEIVE the dates for meetings in 2016 as follows:-

- Thursday 25 February at 7.30pm
- Thursday 26 May (7pm AGM followed by the Annual Village Meeting at 8pm)
- Thursday 25 August at 7.30pm
- Thursday 24 November at 7.30pm.

Emma D

Clerk & Responsible Financial Officer
Thursday, 03 December 2015

All supporting documentation available for this agenda can be found on the link below:

<http://www.easttisted.btck.co.uk/EastTistedParishCouncil/ParishCouncilMeetings>



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2.b. East Tisted Superfast Broadband update

An email from Phil Cutts for ETSBC on 25 October 2015:

“On behalf of East Tisted Broadband Campaign I’m very pleased to tell you that Superfast Broadband is coming to our village and that the service should be available from the end of November.

I can also advise you that we will not now be looking for additional financial support and would like to thank you for your encouragement for this important project.”

A communication sent out to the village on 3 November 2015:

East Tisted Broadband Campaign on behalf of Rotherfield Utilities Ltd is pleased to announce that Superfast Broadband is coming to East Tisted Village. The current estimated timescale for the upgraded hardware to be installed is the end of November 2015. Any voluntary contributions from owner occupiers would be welcome when the upgraded service is available. This is most likely to be in the middle of December. Unfortunately BT Openreach have not be able to provide a copy of the estimated speed tables shown at the village presentation on 10th September. Please remember that once the new service is live you can benefit from that with any internet service provider (ISP) that provides high speed broadband Fibre to the Cabinet(FTTC). See

<http://www.superfast-openreach.co.uk/buy-it-now/>

or

<http://www.thinkbroadband.com/guide/fibre-broadband.html#fibre-broadbandpackages>

We understand that pre-registration for an upgraded service by broadband users within East Tisted will not be available. The team will update the community at the next major milestone, which should be a live service in December. We are happy to answer any specific queries which are not answered by this email in the eantime: easttistedbroadband@gmail.com.



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3. Matters arising from 10 September 2015 meeting.

5.d. Response from the SDNPA regarding our settlement boundary:

You are correct that there was no settlement policy boundary identified for East Tisted in our proposed local plan. However I would also point out that I have checked EHDC proposals maps from the 2006 local plan and there was no settlement policy boundary for East Tisted in that document either, so there appears to be no change from the East Hants Local Plan in 2006 to what we have proposed in our draft local plan.

What this means for the parish is....

That the whole of East Tisted will be considered as open countryside, to understand what this means more I would refer you to policy SD22 in our local plan, which you can see by following this link:

<https://consult.southdowns.gov.uk/consult.ti/localplanpo/view?objectId=16700261#16700261>

Kind Regards

South Downs Centre
Chris Paterson
Communities Lead
South Downs National Park Authority

Tel: 01730 819286 | Mobile: 07889 280029
South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH



East Tisted Parish Council

5.b. East Hampshire Transport Study – response for ratification:

East Hampshire Transport Study

JMP is undertaking a Transport Study for East Hampshire County Council to consider how public transport in the district can develop to meet its changing needs and demands. To this end we are seeking responses from key stakeholders to understand the current and future demand for public transport, views on the current network, issues with the current provision and opportunities for improvement.

Would you please answer the questions below on behalf of the people you represent, collating all comments into the one response. Please expand the boxes as required.

Please forward your response to me at christopher.blake@jmp.co.uk by Friday 4th September. If you require any further information or would prefer to talk through your answers, then please contact me on 0121 230 6031.

Topic Guide

| Current services | |
|------------------|--|
| | <p>What public transport (all types) are you aware of that currently operate in East Hampshire?</p> <p><i>We are aware of bus and train services in East Hampshire although East Tisted is not served by either. There is a school bus service arrangement for the secondary school (Amery Hill and Eggars) students through the village, but this does not serve Alton College. This service runs only once in the morning and once in the afternoon.</i></p> |
| | <p>Do you, or the people you represent, use any of these services? If not, why not?</p> <p><i>We do not use any services as no services attend the village although we are aware of some public demand.</i></p> |
| | <p>How have services changed in recent years?</p> <p><i>The village did have a bus service up until a number of years ago but this was stopped due to a perceived lack of demand. In addition, there used to be a privately arranged school bus service for Alton College but this was cancelled in 2014. Stagecoach does run services to and from the College, but not along the A32, leaving a group of students without public transport.</i></p> |
| | <p>Where do you, or the people you represent, want to travel to/from? Are there areas not served by public transport that you think would particularly benefit from it?</p> <p><i>A bus service covering the A32 would be useful both north and south. As already mentioned, students could make use of such a service, but also people going to Alton station, centre, etc.</i></p> |
| | <p>Are you, or the people you represent, happy with the current routes? Could they be changed for the better in any way? If so, how?</p> <p><i>We have no current services but there is some demand for a service on the A32.</i></p> <p>Are you, or the people you represent, happy with the timings and frequency of services? Could they be changed for the better in any way? If so, how?</p> |
| | <p><i>No - see above.</i></p> |



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5.b. East Hampshire Transport Study – response (continued)

| | |
|-----------------------------------|---|
| | <p>Do you, or the people you represent, face any particular issues with travelling by public transport? What are these?</p> <p><i>There are some elderly members of the community who do not drive and are therefore forced to use a taxi service as there is no alternative means of transport. In addition, there are students and people working in Alton or elsewhere who would welcome a means of public transport.</i></p> <p>How do you feel about the current fares charged on public transport? Are these a barrier to travelling by public transport?</p> <p><i>We are not aware of the charges and therefore cannot comment.</i></p> |
| | <p>Is the information provision sufficient? How do you, or the people you represent, access information? Is lack of information or inappropriate/mis-leading/inaccurate information a barrier to using public transport?</p> <p><i>Difficult to say although information is available on the internet and most villagers have access. The Post Office also carries some public transport booklets.</i></p> |
| | <p>Have you, or the people you represent, ever contacted operators, County Council or District Council, to discuss your thoughts on public transport? If so, what were your thoughts and what was the outcome?</p> <p><i>We are not aware of any contact having been made in the past in general. However, with respect to the stopped bus service to Alton College, this was discussed with the College who operated the College minibus as mitigation during the last academic year, but this has now stopped as well.</i></p> |
| Challenges / opportunities | |
| | <p>What are the challenges for the public transport network in East Hampshire, both now and in the future?</p> <p><i>Financial pressure and anti-social behaviour.</i></p> |
| | <p>What are the current and future opportunities in East Hampshire?</p> <p><i>To enable more people to use public transport and reduce the need for car use.</i></p> |
| | <p>How do you think bus patronage can be increased across the district?</p> <p><i>By providing the services to remote/rural communities. If it were to be provided, the service would be used. This could, for example, be achieved in the form of a reduced timetable and running mini-buses.</i></p> |
| Future Demand | |
| | <p>How do you see demand changing in the future?</p> <p><i>Younger people are staying at home for longer and if unable to drive, will require public transport. Also, people in general are increasingly aware of their responsibility to the environment and would therefore probably use public transport if available.</i></p> |
| | <p>Will people want to travel to/from different places?</p> <p><i>We think so, yes.</i></p> |
| | <p>How do you think services can be changed to meet future demand?</p> <p><i>More routes covering a greater area.</i></p> |
| | <p>What do you consider to be the main barriers to using public transport in the future?</p> <p><i>The availability, frequency and reliability of the service.</i></p> |



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5.b. East Hampshire Transport Study – response (continued)

Do you have any other comments?

Having raised this issue at our Parish Council meeting on 10 September, it is apparent that there is some demand for public transport, particularly for families with teenage children wanting to get to Alton, Petersfield, Winchester etc. Any service with routes that include stops on the A32 would be welcomed as rural communities should not be marginalised with the assumption that 'everyone drives'. Without proper public transport, the danger is that villages become unattractive places to live for families. Many thanks for the opportunity to comment, perhaps it would be possible for a public consultation to be made in the future.

Emma Dillnutt, Clerk to East Tisted Parish Council - 11 September 2015



East Tisted Parish Council

5.c. EHDC calls for Farnborough TAG flight path plans to be scrapped or the public consultation re-run

East Hampshire District Council has called on the Civil Aviation Authority to either reject plans to alter flight paths around Farnborough airport or re-run the public consultation.

The council says the proposed changes, submitted by TAG Farnborough, would cause noise, pollution and have a damaging impact on the local economy. It also believes a new consultation should be held after flaws with the original attempt, including a fault on TAG Farnborough's website leading to many representations being lost.

TAG Farnborough has applied to the Civil Aviation Authority (CAA) to increase its airspace in order to make the airport more efficient. However, EHDC has written to the authority strongly opposing the plans, saying it would have a 'serious impact on residents and businesses'. The current proposals envisage a massive increase in impact on East Hampshire settlements from increased overflying.

More flights, at lower altitudes, will also have a detrimental impact on the district's beautiful countryside - over half the district is in the South Downs National Park – and that will affect tourism and wildlife. Tranquillity is a highly attractive feature for visitors to the area and a network of businesses, including hotels and pubs depend on that trade.

The proposal to restrict the airspace available to the Lasham Gliding Society and other users of Lasham Airport and the consequent impacts on supply chains, risks local jobs. EHDC is also concerned that TAG's consultation was interrupted by a website fault and that the responses made by local residents and businesses over five days, at a critical time in the consultation, have been lost. It also points out that the airspace proposal submitted to the CAA is considerably different to the consultation proposals and includes changes to proposed routes, on which the community and local authorities have not been consulted.

Cllr Ferris Cowper, EHDC Leader, said: *"East Hampshire District Council is strongly opposed to the proposed flight path changes because of the serious adverse impact on residents and businesses. We are also very concerned that the appropriate processes were not followed during the consultation. We are urging the Civil Aviation Authority to either reject the application or defer their consideration to allow a proper consultation to take place."*

MEDIA CONTACT: Will Parsons, EHDC Communications Officer, 01730 234030
19.11.2015 EHDC Press Release



East Tisted Parish Council

5.d. Electoral Review of Hampshire - www.consultation.lgbce.org.uk

Electoral review of Hampshire

Tell us what you think

The independent Local Government Boundary Commission for England is asking people across your area to comment on proposed new electoral arrangements for Hampshire County Council.

Our draft recommendations

Our draft recommendations propose new electoral divisions, division boundaries and division names across the county.

We are now asking local people to have their say.

- Do the proposed divisions reflect local communities?
- How do you think the proposals can be improved?
- Are the names of the proposed electoral divisions right?

For more information, including interactive maps, visit:
www.consultation.lgbce.org.uk and www.lgbce.org.uk

The report and maps will also be available in council buildings and libraries.

Have your say

Your views will make a difference.

Write to:

The Review Officer (Hampshire)
LGBCE
14th floor, Millbank Tower
London, SW1P 4QP

Email: reviews@lgbce.org.uk

Follow us on Twitter: [@LGBCE](https://twitter.com/LGBCE)

The consultation closes on **11 January 2016**

The
Local Government
Boundary Commission
for England





East Tisted Parish Council

7.b. Quarterly Financial Statement

| | | |
|--------------------|---|------------------|
| 10 Sep 2015 | Bank Balance (*Reconcilled to Bank Statement 55) | £3,015.46 |
| Payments Out | 441 East Tisted Village Hall (Hire Fees) £20.00 | |
| | 442 E Dillnutt (Sept Salary) £83.72 | |
| | 443 E Dillnutt (Sept Expenses) £23.34 | |
| | 444 HMRC (PAYE Tax Due Apr-Sep) £48.80 | |
| | 445 E Dillnutt (Oct Salary) £47.76 | |
| | 446 E Dillnutt (Nov Salary) <u>£83.52</u> | |
| | Total <u>£307.14</u> | |

Payments In Precept – 2nd stage £1,500.00

10 Sep 2015 Bank Balance (*Reconcilled to Bank Statement 56&57) **£4,208.32**

Notes: £390 allocated for community projects (pond/playground)
£18 VAT to be reclaimed at 31.12.15

2015/6 Six month contingency calculated to circa. £1.9K.
2015/16 Precept £3.5K - £2K in April and £1.5K in October.



East Tisted Parish Council

7.c.

East Tisted Parish Council 2015/16 Budget Review & 2016/17 Precept Request

| | 2012/13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
|---|-----------|-----------|-----------|-----------|-----------|
| | Actual | Actual | Actual | Estimated | Estimated |
| Opening Bank Balance | £2,467.72 | £2,657.98 | £3,448.45 | £3,333.39 | |
| Payments Out: | | | | | |
| General Admin / Training Courses | £152.02 | £72.29 | £203.86 | £350.00 | £200.00 |
| Staff Wages/Courses | £670.64 | £799.80 | £1,035.50 | £1,100.00 | £1,163.76 |
| Subscriptions | £147.00 | £155.00 | £208.00 | £211.00 | £220.00 |
| S137 Payments | £250.00 | £250.00 | £550.00 | £300.00 | £300.00 |
| Grass/Maintenance of Open Spaces | £1,100.00 | £1,010.00 | £1,090.00 | £1,110.00 | £1,200.00 |
| Insurance | £387.00 | £393.45 | £394.20 | £265.00 | £265.00 |
| Provision of Facilities | £490.00 | £0.00 | £315.00 | £100.00 | £250.00 |
| S142 Payments (i.e. CAB and Tisted Tales) | £0.00 | £50.00 | £50.00 | £0.00 | £50.00 |
| Audit Solicitor's Fees | £50.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| VAT & PAYE | £38.00 | £134.00 | £32.50 | £250.00 | £100.00 |
| Chairman's Allowance | £62.46 | £16.99 | £0.00 | £50.00 | £50.00 |
| Total Annual Expenditure | £3,347.12 | £2,881.53 | £3,879.06 | £3,736.00 | £3,798.76 |

Notes:

VH fees. Stationery & photocopying
Based on 11.19 x 2 x 52 weeks

HALC, CPRE, HPFA

ET&C PCC

Cricket outfield & play/pond areas
Fixed price for 3 years (2015/6/7)
Playground inspection & works if required

CAB donation
We are not charged as our precept is too low

Estimate for tax

Top-up if required.

| | | | | |
|---------------------|-----------|-----------|-----------|-----------|
| Payments In: | | | | |
| VAT Reclaim | £37.60 | £38.00 | £13.00 | £18.00 |
| HALC Refund | | | £117.00 | |
| Precept | £3,500.00 | £3,500.00 | £3,500.00 | £3,500.00 |
| PAYE Repaid | £0.00 | £134.00 | £134.00 | £0.00 |
| Total Annual Income | £3,537.60 | £3,672.00 | £3,764.00 | £3,518.00 |

| | | | | |
|----------------------|-----------|-----------|-----------|-----------|
| Closing Bank Balance | £2,658.20 | £3,448.45 | £3,333.39 | £3,115.39 |
|----------------------|-----------|-----------|-----------|-----------|

I estimate that 2015/16 annual expenditure will be **£3,736**. In accordance with our financial regulations, we are required to keep a six month contingency which calculates to £1,868. As you can see, the estimated closing bank balance at the end of this financial year is projected to be **£3,115**, so we are relatively healthy and could considered reducing the precept accordingly. However, I would recommend caution on two counts; firstly, once the request is reduced, it may be difficult to raise again in the future should a special project arise; and secondly, with the devolution of powers to Parish Councils becoming more prevalent, expenditure may rise as the Parish Council is required to undertake extra responsibilities. **This is a difficult situation to predict in terms of the finances and I would therefore recommend a static precept request of £3,500 for the 2016/17 financial year.**



East Tisted Parish Council

7.d. Ground Maintenance Contract

To whom it may concern

EAST TISTED PARISH COUNCIL

GROUND MAINTENANCE FOR THE 3 YEARS - 2016 2017 2018

East Tisted Parish Council is responsible for two areas of ground within the village, the pond and the playground area off the A32. Using the specification below, you are invited to provide a tender quotation for the maintenance work to be carried out in the three years from 2016 through to 2018. This will be considered at East Tisted Parish Council meeting to be held in February 2016 and you will be notified then if you have been successful.

General

The work is required to be undertaken every two weeks during the period from Lady Day (25 March) through to Michaelmas (29 September) in each year.

Provide the appropriate equipment and fuel for the job.

Remove all cuttings/debris.

Provide evidence of adequate public liability insurance.

Pond Area

The ongoing, regular work required is to mow and edge the lawn surrounding the pond leaving a one metre 'wildlife belt' to the inside slope. Strim around the trees and ensure a generally tidy appearance.

Any extra work to clear and strim the 'wildlife belt' and trim the trees will be requested individually.

Playground Area

The ongoing, regular work is to mow and strim the area surrounding the playground equipment on the left hand edge of the cricket pitch up to a 10 feet boundary of the equipment.

If you have any questions, please contact Emma Dillnutt or David Bowtell.

Clerk

Reviewed by East Tisted Parish Council at their meeting on 10 December 2015.